



Distrito Escolar de Buena Park, 6885 Orangethorpe Ave., Buena Park, CA 90620

March 18, 2022, Minutes of the DELAC meeting

Legal Requirements: DELAC advises the local board of education on the following:	
	Development or revision of a district master plan of education programs and services for English learners, taking into consideration the Single School Plans for Student Achievement.
9/24/21	Content and procedures for conducting a district-wide needs assessment on a school-by-school basis.
3/18/2022	Develop Consolidated Application with review and advice.
	Establishment of district program, goals, and objectives for programs and services for English learners using the EL Roadmap policy as a guide.
10/22/21	Development or revision of a plan to assure compliance with that all applicable teachers and instructional assistants meet all state and federal requirements.
3/18/22	Review and comment on the procedures used by the district to reclassify English learners.
9/24/21; 3/18/2022	Review and comment on the district's written notifications sent to parents/guardians of ELs.
1/25/22; 02/25/22	Review the Local Control Accountability Plan (LCAP.)
10/22/21	Training opportunities (contents and materials), planned in full consultation with its members, are available to DELAC members to assist them in carrying out their legal advisory responsibilities.
Suggested Additional Topics for DELAC	
9/8/21	Training on the district's Uniform Complaint Procedures, including William's requirements.
03/18/21	Review of District – Parent and Family Engagement Policy
9/8/21; /11/19/21	Review of the importance of school attendance.
10/22/2021	Review and/or change DELAC bylaws.

1. **Welcome:** Ms. Centeno welcomed all attendees.
2. **Call to Order** Ms. Lisbet Flores, DELAC President, called the meeting to order at 9:08 a.m.
3. **Roll Call:** Ms. Paola Elizalde asked the participants, for attendance purposes, to put in the chat their full name and the name of the school their child(ren) attends.
4. **Changes/Additions/Acceptance of the Agenda:** Ms. Cintya Granados asked DELAC members to read and review the agenda and informed participants that, if changes/corrections were necessary, they should put them in the chat so that changes could be made. Ms. Centeno shared her screen so that DELAC members could read the agenda and reminded everyone that a link to the agenda was placed in the chat. Ms. Gabriela Marín Fausto made the first motion to approve the agenda. Ms. Paola Elizalde introduced the second motion to approve the agenda. A poll was launched, and the agenda was approved.



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5. **Reading and Acceptance of minutes:** Ms. Centeno shared her screen so that DELAC members could read the minutes for the DELAC meeting on February 25, 2022. Ms. Centeno placed a link to the minutes in English, Spanish and Korean in the chat. Ms. Brenda Torres asked those present to please take some time to read the minutes. Ms. Centeno noticed that the name of the Emery school was misspelled and asked for the correction to be noted. There were no additional corrections made to the minutes; therefore, the first motion to approve the minutes was made by Ms. Maria Garcia. The second motion to approve the minutes was made by Ms. Ángeles Gutiérrez. Ms. Brenda Torres asked those present to put in the chat if they approved the minutes, and the minutes were approved.
6. **Old Business:** Ms. Flores asked if there were any old items pending from the previous DELAC meeting. Ms. Centeno mentioned that there were no business items pending.
7. **Legal Requirements/New Business:** Ms. Lisbet Flores invited Ms. Centeno to:
 - 7.1 Review and comment on the district's written notifications sent to parents/guardians of English Learners. Ms. Centeno shared her screen to show the PPT presentation and mentioned that the district sends EL parent notifications such as the Family Language Survey, ELAPC Initial and Summative Assessment Notification, Title III Notification, Reclassification Notification, and RFEP Progress Tracking Form. Ms. Centeno reviewed the purpose of each of these notifications and explained when it is that these notifications are sent to parents. Ms. Centeno showed on her screen the reclassification form and explained in detail the reclassification process and RFEP Monitoring. It was also mentioned that the district sends most notifications through Parent Square and that the state assessments reports could be found on the Aries parent portal. Mrs. Centeno also answered questions from DELAC committee members regarding reclassification and ELPAC.
 - 7.2 Consolidated Application (ConApp)- Ms. Elizalde invited Ms. Centeno to give her ConApp presentation. Ms. Centeno explained that the Consolidated Application is used by the California Department of Education (CDE) to distribute federal program funds. Mrs. Centeno also explained that ConApp reports serve to monitor the use of federal funds and to follow state regulations. It was also mentioned that Buena Park School District requests and reports through ConApp funds of Title I Part A, Title II Part A, Title III English Student, and Title IV Part A. In addition, it was reported how the funds are used and examples of expenditure were given. Ms. Centeno asked the DELAC committee to put in the chat if they want the district to continue asking CDE for these funds for the district's students.
8. **Announcements:** Ms. Centeno introduced Mr. Russell Harrison, Chief Personnel Officer, to give his COVID-19 update.
 - 8.1 Mr. Harrison mentioned that he did not have many updates to share because COVID-19 levels were low. In the week there was the change of requirement of the use of masks, because now the use of masks is optional. The District will continue to provide masks and



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hand sanitizer because we have enough supplies. A message was sent by email to all BPSD staff mentioning that each student's decision whether to wear masks must be respected. Ms. Centeno also mentioned that on April 12th we have a choir festival for students in grades 5-8. Only 2 guests per student choir participant may attend the event in person. Ms. Centeno mentioned that there would be a live streaming broadcast and invited parents to watch the choir festival from their homes. It was also mentioned that if choir students want to wear masks during the event, they will be able to wear them because we want to respect the decision of the student and their parents. Mr. Harrison mentioned that possibly each school might be able to have its Open House event in person during the second week of April and whoever would like to attend can do so with or without the use of face masks. Mr. Russell also mentioned that if Covid-19 cases were to increase in the future, the need to return to the use of masks, if necessary, at the time would be reviewed, but for now the use of masks is not required at school events and each family could decide whether to wear masks. Mr. Harrison answered parent questions related to COVID-19 and thanked the committee for inviting him to attend DELAC meetings to continue keeping everyone informed of all things COVID-19.

8.2 *Ms. Centeno announced a parent workshop on i-Ready has been scheduled for March 29 at 5 p.m. and invited those present to attend the workshop to learn how to help their children use i-Ready as it is a student-level language and math lesson instruction program.*

9.0 ELAC Reports: *Ms. Cintya Granados invited the representatives of the schools to give their ELAC reports:*

- **Corey:** *No report was given.*
- **Emery:** *No report was given.*
- **Gilbert:** *The representative had technical difficulties and could not give her report. Another Gilbert parent mention that the principal postponed the ELAC meeting for a later and they have not yet had their meeting.*
- **Pendleton:** *No report was given.*
- **Whitaker:** *The next Whitaker School ELAC meeting will be on April 7 and there is no additional information to share.*
- **Beatty Middle School:** *No ELAC report was given. A committee member who is not an ELAC representative mentioned that Beatty has had some events, such as a chess event and other school activities.*
- **Buena Park Middle School:** *It was mentioned that they have not had an ELAC meeting or any other school event and therefore there is no additional information to give.*

10. Public comments: *Ms. Elizalde opened the floor for 3-minute public comments. A committee member asked a question concerning GATE. Ms. Centeno mentioned that she was going to contact the director overseeing GATE for a response. Another committee member asked how she could get OCTA bus tickets because she learned that*



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Buena Park High School has given bus passes to their families who need them. Ms. Centeno mentioned that Dr. Simonovski's department and her secretary, Noemi Talavera, may have more information but that she will ask so that she can share the information at the next DELAC meeting. Ms. Lopez requested on behalf of herself and Ms. Jacqueline Murillo to the Chair of the DELAC Committee and the rest of the DELAC Officers to call in April an in-person meeting of the DELAC committee and parents in general who would like to attend for a panel discussion to complement the LCAP survey shared by Ms. Darshi Balasuriya and create three work groups to analyze the data presented to implement a district master plan for English learners. Ms. Centeno again invited members of the DELAC committee, as she had done in prior meetings, to be part of the LCAP Steering Committee on March 30 and April 19 for elementary schools from 3-4 p.m. and for middle schools from 4-5 p.m. if they are interested in analyzing more deeply LCAP data and she put the information in the chat. Ms. Guillermo asked whether any teacher could refer students to honors classes or whether it had to be the subject teacher who referred to honors classes of the same subject. Ms. Centeno suggested that she talk to the school principal to see if it must be the subject matter teacher, or if it can be another teacher who can refer the student to honors classes in another subject. She also mentioned that if the principal is not available, the parent could ask school counselors to facilitate that conversation. Ms. Marin Fausto mentioned that if parents are not receiving the messages from Parent Square, the district is registering for the city's track meet. Ms. Centeno added that the last day applications for the track and field event will be accepted would be Thursday, March 24 at 12 noon at the district office because schools will be closed the following week because of spring break.

11. Adjournment: Ms. Flores closed the DELAC session at 11:01 a.m.

Next DELAC meeting: Friday, March 18, 2022