



**Buena Park School District
School Safety, Modernization & Repair Measure (Measure "B")
Citizens' Oversight Committee (COC)
2015 Annual Report**

March 28, 2016

To the Board of Education and residents of the Buena Park School District:

The Measure "B" Citizens' Oversight Committee (COC) is pleased to present its first annual report. This annual report covers the activities of the COC during the 2015 calendar year.

- On June 3, 2014, the voters of the Buena Park School District approved by 66.9% Measure "B" which authorized the issuance of up to \$71,000,000 in general obligation bonds. On September 25, 2014, the District issued 2014 Series A and B bonds in the amount of \$19,240,000 and \$1,830,000, respectively.
- Series A bonds are to be utilized to fund construction and infrastructure projects while Series B bonds, with a maturity of three years, will fund short term, technology assets such as iPads.
- This report will be presented to the Buena Park School District (BPSD) Board of Education at its regular Board meeting on March 28, 2016 and will cover the activities of the committee from September 2014 through December 2015.
- Please note that the COC's role is to oversee use of bond proceeds and expenditures, review audit reports, and ensure that spending is consistent with Measure "B" guidelines.
- During the sixteen (16) month period covered by this report, the COC held four (4) regular meetings and also accompanied the Board of Education on an optional tour of all of the District's facilities and physically viewed the construction undertaken using Measure "B" funds.
- The COC elected a President (Ms. Frannie Donoghue), a Vice-President (Mr. Alan McAuley), and a Secretary (Ms. Cindy Brozzoski).
- At each of the regular meetings, the Committee reviewed and obtained project updates on the bond program.

- On March 28, 2016, the District's independent auditing firm (Christy White Associates) will attend a regular meeting of the BPSD Board of Education to present and review the Measure "B" performance and financial audit.

Audits

The independent auditing firm of Christy White Associates has completed a performance audit and a financial audit for the past fiscal year. The audits covered Fiscal Year 2014-15 for Measure "B" bond activities from September 2014 (the date of first bond issuance) through June 30, 2015.

On March 2, 2016, the COC received, reviewed and discussed the audit report with representatives from the audit firm. Christy White Associates specifies the following with respect to their audit:

- The financial statements reflected in the audit fairly presents, in all material respects, the respective financial position of the Buena Park School District's Measure "B" Bond Building Fund.
- The proceeds of the sale of the Measure "B" bonds were only used for the purposes set forth in the Measure "B" ballot language and not for any other purpose, such as teacher and administrative salaries.
- There were no irregularities or findings related to the financial and performance audits performed for the Buena Park School District.

Financial Summary

The Committee noted bond issuance proceeds, interest income, and expenditures through June 30, 2015, summarized as follows:

Beginning Fund Balance, July 1, 2014	\$ 0
Bond Issuance (Issued October 9, 2014)	21,070,000
Interest Income	53,686
Expenditures	<u><6,749,752></u>
Ending Fund Balance, June 30, 2015	\$ 14,373,934

Expenditures by Project: (through June 30, 2015)

WAN/LAN Design, Network Equipment, Installation	\$ 2,629,874
Classroom Modernization (Emery/Pendleton)	1,718,597
Design Fees	884,176
Program Manager/Construction Manager Fees	473,633
Bond Issuance Cost	300,675
Boiler/Chiller Replacement (Beatty Elementary)	232,152
Inspections, Survey, Testing, Moving	207,106
DSA Fees	93,089
Security Fencing (Gilbert Elementary)	89,671
Legal Fees	42,411
Rubberized Playground Surfaces	36,503
Hazardous Materials Abatement (Beatty Elementary)	26,125
Bank Fees	8,707
Door Hardware – Server Rooms	<u>7,033</u>
Total Expenditures	<u>\$ 6,749,752</u>

In addition to the audit, attached is a status update of the bond projects that the Buena Park School District has undertaken.

Project Status as of March 28, 2016

Completed Projects

Mabel L. Pendleton Elementary Modernization Project

- Construction is 100% complete.
- Scope of work included full modernization of sixteen (16) permanent classrooms and four (4) portable classrooms. Above classrooms were equipped with 21st Century technology which included, amongst other things, projectors (interactive projectors for permanent classrooms), 70" displays, control units, amplified sound system, Apple TV, wall writer board, and new furniture, flooring, tack board walls, and ceilings. The site was also outfitted with a new phone/clock/bell system as well as with security alarm and camera systems. Additionally, the site administration office was refurbished with new furniture, flooring, tack board walls and ceilings.
- Project close-out with the Division of the State Architect (DSA) is underway.

Charles G. Emery Elementary Modernization Project

- Construction is 100% complete.
- Scope of work included modernizing twenty (20) permanent classrooms and eight (8) portable classrooms. Above classrooms were equipped with 21st Century technology which included, amongst other things, projectors (interactive projectors for permanent classrooms), 70" displays, control units, amplified sound system, Apple TV, wall writer board, and new furniture, flooring, tack board walls, and ceilings. The site was also outfitted with a new phone/clock/bell system as well as with security alarm and camera systems. Additionally, the site administration office was refurbished with new furniture, flooring, tack board walls and ceilings.
- Project close-out with the Division of the State Architect (DSA) is underway.

Wide Area Network (WAN) / Wireless Local Area Network (WLAN) Installation Project

- Construction is 100% complete.
- Scope of work included (a) Installation of campus-wide Wi-Fi at all seven (7) school sites and at the District Office, (b) Expanded network/internet access district-wide, (c) Installation of new server infrastructure district-wide including a data backup center, and (d) Installation of school site MDF equipment.

iPad Roll-out for Grades 4-6 (District-wide)

- Distribution of one to one student devices (i.e., iPads) for Grades 4-6 is 100% complete.
- 1,750 iPads were issued to all students in Grades 4-6. With parent authorization, students are able to take their iPads home with them.
- A Mobile Device Management system (MDM) was also purchased to manage student devices and applications.
- Preliminary plans call for iPads for Grades 7-8 to be issued in August 2016.

Gordon H. Beatty Elementary Heating, Ventilation and Air Conditioning (HVAC) System Replacement Project

- Construction is 100% complete.
- This HVAC unit provides cooling and heating for twenty four (24) classrooms plus the auditorium and cafeteria housed in the Beatty Elementary primary building and kindergarten complex.
- The unit was well past the end of its useful life.

Rubberized Playground Surfaces Project

- Construction is 100% complete.
- Previously all six (6) elementary school sites had playground surfaces (i.e., the area under playground equipment and swings) filled with wood chips.
- Fifteen (15) playgrounds were resurfaced with rubberized surfaces and now all playground areas district-wide have these surfaces.
- Rubberized surfaces increase student safety and functionality.
- This project was identified as a top priority by District stakeholders.

Carl E. Gilbert Elementary Fencing Project

- Construction is 100% complete.
- Scope of work called for installation of 820 feet of wrought iron fence along the North perimeter of the Gilbert Elementary campus.
- This fence separates the school site from the City park and serves to safeguard the District's students, staff and campus.

Re-roofing of Select Buildings Project

- Construction is 100% complete.
- Five (5) buildings at Buena Park Junior High School, two (2) buildings at Mabel L. Pendleton Elementary, and a portion of the District Office roof (to safeguard servers utilized for the District's WAN/WLAN) were re-roofed.
- The five (5) buildings at Buena Park Junior High School encompass fifteen (15) classrooms while the two (2) buildings at Pendleton Elementary encompass eight (8) classrooms.

Arthur F. Corey Elementary Seismic Upgrade Project

- Construction is 100% complete.
- Project scope called for a seismic upgrade to meet the latest Division of the State Architect (DSA) code requirements for the Corey library building which in addition to the library houses six (6) classrooms and two (2) staff offices.
- As part of this project, a new roof was installed, solar tubes were installed for day-lighting purposes, new carpet installed in the library portion of the building, all interior walls painted, and a wheelchair lift was installed to enhance accessibility to the raised area of the library.
- Project close-out is currently underway.

Construction in Progress

Gordon H. Beatty Elementary Seismic Upgrade Project

- This project is out to bid.
- Project scope calls for a seismic upgrade to the Gordon H. Beatty Elementary primary building to meet the latest Division of the State Architect (DSA) code requirements.
- The primary building houses sixteen (16) classrooms plus an auditorium and cafeteria.
- The project is preliminarily slated for completion in September 2016.

Buena Park Junior High School Modernization Project

- This project is out to bid.
- Scope of work includes modernizing thirty six (36) permanent classrooms. Above classrooms are to be equipped with 21st Century technology which includes, amongst other things, projectors (interactive projectors for permanent classrooms), 70" displays, control units, amplified sound system, Apple TV, wall writer board, and new furniture, flooring, tack board walls, and ceilings. The site will also be outfitted with a new phone/clock/bell system as well as with security alarm and camera systems.
- The project is preliminarily slated for completion in September 2016.

New Phone System Project (at 4 school sites and the District Office)

- This project is out to bid.
- Scope of work calls for pulling cable and installing new Voice over IP (VOIP) phones at the four (4) school sites that have not yet been modernized and at the District Office.
- The four (4) school sites are: Gordon H. Beatty Elementary, Arthur F. Corey Elementary, Carl E. Gilbert Elementary, and James A. Whitaker Elementary.
- This project will safeguard the District's students and staff by providing reliable phones in the event of an emergency.
- The project is preliminarily slated for completion in June 2016.

For more detailed information, please see the Citizen's Oversight Committee website at <http://www.bpsd.k12.ca.us/District/FacPrgCC.aspx>

The Buena Park School District has conducted an annual, independent financial audit of proceeds and use of Measure "B" funds. Bond proceeds were only used for the purposes set forth in the Measure "B" ballot language and not for any other purpose, such as teacher and administrative salaries. The auditors noted no irregularities or findings related to the financial and performance audits performed for the Buena Park School District.

2014-15 Citizens' Oversight Committee Members

<u>Name</u>	<u>Position</u>	<u>Term</u>
Frannie Donoghue	President	September 2014-2016
Alan McAuley	Vice-President	September 2014-2016
Cindy Brozzoski	Secretary	September 2014-2016
Kenneth Anderson	Member	September 2014-2016
James Banks	Member	September 2014-2016
Tamra Banks	Member	September 2014-2016
Edna Fortin Pabros	Member	September 2014-2016
Mary Fuhrman	Member	September 2014-2016
Kimberly Kim	Member	September 2014-2016
Glenn Sheek	Member	September 2014-2016
Jean Somphone	Member	September 2014-2016

Respectfully,



Frannie Donoghue
President, Citizens' Oversight Committee