

## **BUENA PARK SCHOOL DISTRICT**

### **BUS DRIVER**

#### **DEFINITION:**

Under general supervision of the Director of Transportation, to independently operate a school bus or transportation vehicle over designated routes within an established time schedule; to transport students to and from school, and on special event trips; to perform daily inspections of a bus or transportation equipment; and do other related work as required.

#### **EXAMPLES OF DUTIES:**

Drives a school bus or transportation vehicle over assigned routes in accordance with an established time schedule; transports children to and from school; loads and unloads students safely at designated stops and at study trip destinations; stops traffic and escorts children across streets, when necessary; maintains bus or transportation vehicle in a clean and orderly condition, and inspects and reports any and all mechanical defects or malfunctions; adheres to policies and procedures in maintaining appropriate student behavior and public contacts concerning transportation problems and concerns; completes the daily transportation activity record, including number of students transported, mileage, and type of trip; sweeps, cleans and refuels buses; may transport students with special learning needs and physical handicaps; administers first aid as required.

#### **QUALIFICATIONS:**

##### **Knowledge of:**

Safe driving practices and techniques as required by Department of Motor Vehicles, California Highway Patrol; basic first aid procedures and methods; safety and maintenance requirements of school bus and other pupil transportation equipment; provisions of the California Motor Vehicle Code and Title 13 applicable to the operation of vehicles in the transportation of school children.

##### **Ability to:**

Ability to perform essential functions of the job with or without reasonable accommodation; successfully pass a Department of Transportation medical evaluation; drive a school bus and other transportation equipment safely and efficiently; maintain appropriate student behavior on a school bus or other transportation equipment; perform appropriately in situations requiring tact and diplomacy; understand and carry out oral and written directions; establish and maintain cooperative working relationships.

#### **EXPERIENCE:**

One year of experience in the transportation of school children, or the completion of a school bus driver training program.

#### **EDUCATION:**

Equivalent to the completion of the twelfth grade.

#### **LICENSE AND CERTIFICATE REQUIREMENT:**

Possession of a valid California Class A or B Commercial driver license with a Passenger endorsement; possession of a valid medical certificate card; possession of a valid Special Driving Certificate for school bus driving with no equipment restrictions.

#### **CONDITION OF EMPLOYMENT:**

Insurability by the District's liability insurance carrier.